

INITIAL APPOINTMENT INSTRUCTIONS

1. You must present a VALID ONTARIO HEALTH CARD at every visit. Failure to do so could result in interruption of services.
2. Please complete the appropriate intake questionnaires (i.e. parent and teacher), and bring with you to your first visit. These can be accessed under the [FORMS](#) section of our website.
3. Please allow 1-2.5 hours for you first appointment.
4. Please arrive 15 minutes prior to your appointment for registration.
5. We require 48 HOURS notice to cancel a scheduled appointment. Failure to do so will result in a charge.
6. Please bring any prior assessments, school report cards, Individual Education Plan or any other documentation that may be relevant to our assessment.
7. If there are any child custody arrangements, relevant documentation for our records is required prior to accessing services. In addition please complete the [Parental Agreement Form](#) under the [FORMS](#) section of our website.